

Kingsville PTA Business Meeting  
September 14, 2009  
Meeting Minutes

The Executive Board met on September 14 at 7:05 p.m. in the library. The meeting was called to order by Rachel Hills.

**Attendees:** Rachel Hills, Vicki Heckel, Janet Dillon, Kim Fell, Sue Felts, Karen Heier, Tammy Dawson, Cyndi Heiner, Wendy Zemanski, Jamie Arrick, Amy Mitcherling, Chris Waldhauser, Amy DeNike, Christina Tsakiris, Carolyn Reeder, Holly Reasner, Chris Miller, Suzanne Krug, and Cherie Whitaker.

**Minutes:** The minutes of the August 10, 2009 Meeting were reviewed and accepted.

**Treasurer's Report:**

No report. Contact Lisa if you have any budget questions.

**President's Report:**

1. Introductions.
2. Motion to adopt agenda as presented.
3. Reviewed various correspondence and PTA Convention information.
4. Distributed PTA carrier sheet.
5. Teacher welcome baskets distributed again this year.

**Administrative Report:** Mrs. Felts reported:

1. Had a great start this year.
2. 4<sup>th</sup> and 5<sup>th</sup> graders did the conga on the first day for their MSA scores.
3. Will focus more on technology this year.
4. Student handbooks have gone home, most have come back.
5. Volunteer training: Have had 6 sessions, 2 Kindergarten and 4 1<sup>st</sup>-5<sup>th</sup>. About 300 parents have been trained already, 1 more session next Mon. That will be the last one until next winter.
6. School looks great thanks to the Beautification committee.
7. Will be hiring a new cafeteria manager. Peggy Dietz will not be returning and is retiring at the end of the month.
8. Discussed how school is handling losses of two fourth grade parents.

**Teacher Representative: Miss DeNike**

1. Great start this year. Thanks to the parents for having the kids ready.

**Committee Reports:**

**Ways and Means:** Packets have gone home. Orders due 9/24.

**Family Involvement:** Fall Family Fun Day will be 10/10 from 2-5 p.m. Will be similar to last year. Need help with music. 5<sup>th</sup> grade will do the food.

**STEP:** Assembly 10/6. Will give out water bottles this year instead of ribbons/medals. 235 have completed so far. Mrs. Frisone is the only class with 100%.

**Membership:** 143 individual and 6 business so far. Working on a bulletin board that will have PTA Participation Pond of Progress. Frogs will jump 10% at a time to reach the 100% goal. For the classroom, each child will get a frog under their name for participation. Will be a little more time until cards are sent out. Also has a free communication system that is an option. Not planning to use at this time.

**FOTKL:** Slow start this year.

**Book Fair:** 10/5 - 10/10 during library times. Tentative date for Spring, week of 4/19. New website program. Once class visitation is set can be put on the scholastic website. Chris and Kim can't be here for the Fall Fest. Need volunteer to run Book Fair on Sat. Books will now be on scanners. Previously PTA has paid the tax, now kids will be paying the tax. Will note this on flyer. Will send out volunteer request forms. Have Scholastic funds that need to be spent.

**Ice Cream Social:** Tentative date of 4/22, dependent on the book fair.

**Website:** New and improved. Several pages are completed.

**Directory:** 65% of student body participating at this point. Will print out a preliminary directory for each class. Will ask for help to assemble. Set to be distributed first Thursday in Oct.

**Incentives:** Collected \$296.6 worth of Boxtops and 1385 Campbell points in the first 2 weeks. 12 knapsacks were left from MSC - Jamie will use for prizes.

**Health Fair:** Set tentative date of 3/18. Angela Lang will be the co-chair.

**Spring Family Involvement:** Set tentative dates of 3/12 for the Shamrock Shuffle and 5/14 for Movie Night or other family activity

**Santa Shoppe:** Will be 12/9-12/10, 12/11 if necessary.

**Volunteers:** Forms are coming in, should have list compiled by the end of the week.

**Beautification:** Courtyard garden finished today. Will wait until spring to spruce up the outdoor classroom (would like kids to help).

**Newsletter:** Articles due to Beth by 9/18.

**New Business:**

1. Tammy suggested using different color coded paper for all flyers so that all PTA correspondence would be one easy to recognize color.
2. Tammy suggested using email marketing currently used by PHMS as a correspondence tool. It would be a good way to communicate with families. Each family would have to subscribe to participate. The cost would be \$126/year, free 60 day trial. Decided to try it for the free trial period.
3. Scholarship committee proposal. Tammy would like to advertise for 3-5 committee members to participate in a new committee. A vote was taken and it was in favor of pursuing Tammy putting out a letter to see if there was any interest. Will have an update for the October meeting. Kingsville may decide to have a committee

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responsible for choosing scholarship winners or firm up criteria that we currently use for the 3 schools who receive KES PTA funds.

Meeting adjourned at 8:30.

**Important Dates:**

Friday, September 18 - newsletter articles due to Beth

Monday, September 21 - S.I.T. meeting - 4:15 p.m.

Volunteer training - 5:30 p.m.

Thursday, September 24 - Fundraiser money and orders due

Partners distributed

Monday, September 28 - Schools closed, Yom Kippur

Tuesday, September 29 - Interims distributed this week

Saturday, October 10 - Fall Family Fun Day, 2-5 p.m.

Monday, October 12 - PTA Business Meeting, library, 7 p.m.

*Respectfully submitted,*

Vicki Heckel  
Secretary