

Kingsville PTA Executive Board Meeting  
September 12, 2011  
Meeting Minutes

The Executive Board met on September 12, 2011 at 6:35 pm. The meeting was called to order by Rachel Hills.

**Attendees:** Rachel Hills, Amy Mitcherling, Jaime Arrick, Kaira Weaver, Cherie Whittaker, Jackie Wienecke, Bryan Sutton, Julie Wissman, Karen Heier, Aimee Perry, Lisa Payne, Janet Dillon, Chris Miller, Kim Fell, Penny Pearce, Holly Reasner, Sarahjeanne Sayles, Carolyn Reeder

**Minutes:** Motion to accept the minutes of the August 15, 2011 meeting, Karen Heier noted a correction to be made – the Fall Fest date was wrong, it will be corrected to 10/15. Minutes accepted with correction noted.

**Treasurer's Report:** Presented by Rachel Hills on behalf of Lisa Giampa  
The current balance is \$16,196.50. Receipts included: Incentives \$380 (eScrip), Recent disbursements include: Kindness Keepers \$1,592 (payment for notebooks), Wish List Prior Year \$980 (teacher wish list items, planners & folders)  
Motion to accept treasurer's report by Lisa. 2<sup>nd</sup> by Amy Mitcherling

**President's Report:**

1. Adopt agenda as presented, 2<sup>nd</sup> by Amy Mitcherling.
2. Distributed mail.
3. PTA Binder information handed out. Please complete committee plan or work and keep in binder.
4. We are still in need of someone to do the PTA Newsletter. Send articles to Rachel this month.
5. MD PTA/Family Involvement Grant – max of \$500 to get families more involved. If anyone is interested, the application is due 10/23.
6. Overtime Athletics – instructors come from local universities. Baltimore Co. PE supervisor does not recommend using the program because they do activities not approved by the board.

**Administrative Report: (Mrs. Whittaker)**

1. Thank you to the PTA for teacher welcome bags.
2. Thank you to the PTA for Kindness Keepers, Planners and Folders.
3. Back to school night brought over 150 visitors.
4. Volunteer training – 3 last week, over 200 people trained so far. Another training will be held next week, 3 times.
5. Student handbooks went home.
6. There will be a bus evacuation this Wednesday.
7. Chick Fil A night and picture day are 9/15.

## **Committee Reports:**

**Family Involvement:** Fall Fest: Janet presented a preliminary map, very similar to last year. Janet is trying to get the volunteer fire dept. to bring an engine and do fire safety. The YMCA, Police finger printing, pumpkin decoration (with foam stickers instead of paint), magnets, bookmarks, NFL grab bags, colored hair spray, face painting (Mrs. Ghassamieh and Mrs. Dutton). Looking for donations for the silent auction.

**Directory:** There are 339 students – 305 forms have been turned in so far and more are still coming in. The directory will hopefully be distributed by the 2<sup>nd</sup> week of October.

**Incentives:** Jaime will be sending out requests for prize donations and starting the Traveling Trophy contest.

**Membership:** National dues increased by 50 cents. The KES PTA only receives 75 cents per membership – may need to increase dues next year. Right now we have 274 individual memberships and 10 business memberships. Mrs. Pasquale's class has 84% right now. Reminder – anyone on the PTA board must be a PTA member. The drawing was held for the four members who will receive a gift card. The winners are: Melissa Sutton, Karen Mitchell, Amanda Pancake and Debbie Katris.

**Publications:** Lisa received several new sign-ups for the weekly emails after Back to School Night.

**Fundraiser:** The fundraiser is in full swing. Amy will send out a reminder this week.

**STEP:** STEP Packets have all been collected. Ms. DeNike had the only class with 100% participation. The assembly has not been scheduled yet. Students will receive a reusable sandwich container as the prize.

### **Important Dates:**

Thursday, September 15 – Picture Day

Thursday, September 15 – Chick Fil A Night in Perry Hall, 5-8 pm

Friday, September 16 – newsletter articles due to Rachel Hills

Monday, September 19 – School Improvement Team Meeting, 4:15 pm

Wednesday, September 21 – Eco-Trekkers Field Trip, Grade 5

Wednesday, September 21 – Volunteer Training – 9:30 am, 3:15 pm, 6:00 pm

Thursday, September 22 – PTA fundraiser orders due

Friday, September 23 – Reading Party, 2-3 pm

Thursday, September 29 – School Closed for Rosh Hashanah

Monday, October 10 – PTA Business Meeting in the Library, 6:30 pm

Meeting adjourned at 7:34 pm.

Respectfully submitted,

Jaime Arrick, Secretary