

## Directions for 4th and 5th Grade Patriotic Program Parent Volunteers

1. ***THANK YOU FOR VOLUNTEERING TO HEAR OUR 4TH AND 5TH GRADE STUDENTS RECITE! You will find this task very rewarding and your support is greatly appreciated. I tried as much as possible not to over-schedule anyone. If your schedule is unworkable, please contact me immediately.***
2. The 9-week recitation period for the Patriotic Program begins January 9, 2012 and ends March 9, 2012. It *cannot* be extended this year due to the scheduling of the MSA except *maybe* in the afternoon, but I don't want children to count on that.
3. Please note if we have a school snow delay in the morning, no AM recitations will be held that day. If we have early dismissal for ANY reason, there will be no afternoon recitations. If we have a snow delay and you are scheduled for lunch, please call school to verify lunchtimes for the 4<sup>th</sup> and 5<sup>th</sup> grade. Otherwise, regular recitation locations and times are as follows:

AM	9:05 AM – 9:20 AM	Outside Library Doors
Lunch	12:40 PM -1:30 PM	Rec Room near Cafeteria
PM	3:15 PM - 3:40 PM	Outside Library Doors
- I have scheduled the lunch recitations only several days per week until the end of the reciting period, as we found that very few students, if any, recited during lunch (they were all anxious to go out and play).
4. Please retrieve the Master Folder and candy tub (or tubs, if there are more than one of you scheduled for a particular slot), all of which are in a box labeled, "Patriotic Program," before you before you hear recitations. The box is on top of the filing cabinets (across from Miss Roberta's desk).
5. When a student successfully recites an item (which means the student has memorized the item completely with minimal errors and minimal assistance from the volunteer), please do the following:
  - \* Date and initial the reciting student's packet for that item
  - \* Date and initial the item next to the reciting student's name on the list in the Master Folder
  - \* Give the reciting student a star to put on their homeroom Patriotic Program chart for that item, and
  - \* Give the reciting student one large piece or two smaller pieces of candy for each item recited (I have a stash of candy at home!)
6. If the student completes the whole Patriotic Program during your shift, please fill out the Patriotic Program Superstar Announcements sheet and give it to Roberta Cascio for the morning or afternoon announcements.
7. **If the student completing the whole Patriotic Program during your shift is the first to finish the Patriotic Program in their homeroom, please give them the, "First to Finish" award certificate. They should go to the office to pick up their special prize. More than one student in a homeroom may be the, "First to Finish," if both are finished in the same day.**
8. Also included in Master Folder is a notebook for volunteers to keep notes on the students, or to provide feedback.
9. **Because there were some accusations last year of possible unfairness... a child may not recite to his or her own parent while the parent is volunteering at school, unless it is the last day of recitations and there is no one else available.**

Please call me anytime with questions. I can be reached by telephone or email and am listed in the 2011-2012 Student Directory.

Many thanks,  
Lisa Eisemann  
Patriotic Program Chairperson